



# Application for sublease

**Primary tenant:** \_\_\_\_\_

Social security number: \_\_\_\_\_

Address: \_\_\_\_\_ Object number: \_\_\_\_\_

**Subtenant:** \_\_\_\_\_

Social security number: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Rental period:** \_\_\_\_\_ to \_\_\_\_\_

Year-month-day

Year-month-day

Attached with application:

- ☐ Admission notice for primary tenant which proves exchange studies
- ☐ Admission notice for subtenant which proves full time studies in Uppsala
- ☐ Proof of membership in the nation for both tenants

Uppsala the: \_\_\_\_\_

Uppsala the: \_\_\_\_\_

Primary tenant

Subtenant

Application for sublease accepted: \_\_\_\_\_

Payment registered: \_\_\_\_\_

Landlord

Landlord



## Rules for subleasing

In order to sublease, you must have lived in the apartment for at least 6 months.

The application form must be submitted to the office no later than 14 days before the day the tenant intends to rent out the apartment. The subtenant may not use the apartment before the application has been approved.

The primary tenant must be a paying member of the nation in which the housing belongs to even during the exchange studies.

The subtenant must be a member of the nation in which the housing belongs to and be a full-time student at Uppsala University or Sweden's University of Agriculture.

The primary tenant must be able to present a certificate of admission to exchange studies, work-based education at another location (e.g. internship) via Uppsala University or the Swedish University of Agriculture or military service.

The primary tenant is always responsible to the landlord.

Both the primary and secondary tenant must have valid home insurances for the rental object during the rental period.

Permission is granted for up to 2 semesters. You must intend to move back and resume your studies at the university after the end of the sublease.

If permission is obtained, a fee of 200kr will be incurred which is paid by the primary tenant.

## Recommendations when subleasing

Subleasing involves a risk because you, as the primary tenant, still have responsibility for the accommodation. It is your responsibility to ensure that the rent is paid on time regardless of whether the subtenant pays or not.

We recommend that a written rental agreement is drawn up between you and the subtenant.

In case the subtenant misbehaves by, for example, disturbing the neighbors or neglecting the apartment, your contract can be terminated. You are responsible for the damages that occur towards the property owner. You can, however, claim the subtenant for any damages or unpaid rent.

It is not allowed to charge higher rent than what you pay in rent yourself. If you let the property furnished, the markup on the rent may not exceed 15%.

Contact your insurance company for information about your home insurance.